**TOWN OF WAITSFIELD, VERMONT**

**Selectboard Meeting Minutes**

**Monday, June 3, 2024**

**I. Call to Order:**  The meeting was called to order at 6:00 pm by Christine Sullivan. The meeting was held in person at the Waitsfield Town Office and remotely via Zoom.

**Members Present:**  Chach Curtis, Fred Messer, Brian Shupe, Christine Sullivan, Larissa Ursprung

**Staff Present:** Annie Decker-Dell’Isola (Wastewater Project Manager), JB Weir (Zoning Administrator)

**Others Present:** Doug Bergstein (Valley Players), Anthony Italiano (MRTV), Robin Morris (Water Commission), Sam Robinson (MRVPD), Aaron Shea, Jonathan Ursprung (Planning Commission)

**II. Wastewater Project Information Meeting**

Ms. Sullivan opened the Informational Meeting.

Ms. Decker-Dell’Isola presented information about the project, including the reasons behind the proposal, the history of the project, and the phases of work completed so far. Mr. Curtis then provided some details about the system itself and the financial aspects of the project, including grants received and applied for, the bond vote, and the portion of the work to be covered by a $1.7M loan. It was noted that the anticipated timeline leads to completion of the system installation by the end of 2026.

No questions were raised by those present.

**III. Adjourn Information Meeting and Proceed to Regular Select Board Meeting**

The Informational Meeting was closed by Ms. Sullivan.

**IV. Regular Business.**

**1. Review agenda for addition, removal, or adjustment of any items per 1 VSA 312(d)(3)(A).**

Consideration of an amendment to Lawson’s Liquor License was added to the Agenda; approval of the LEMP and Washington County Sheriff’s Office contract were added to the Consent Agenda.

**2.  Public Forum.**

Nobody requested time to address the Board.

**3. Liquor Permit Applications: Afterthoughts, Cold Spring Spirits, LLC, Mad River Inn, LLC, Riders Outpost, LLC.**

The following License renewal applications had been received, all for those within their initial three years of holding a license. Representatives for each enterprise were present at the meeting.

* Cold Spring Spirits, LLC – 1st and 3rd Class
* Mad River Inn – 1st Class and Outdoor Consumption
* Riders Outpost – 1st Class, 3rd Class, and Outdoor Consumption

Aaron Shea was present, representing Afterthoughts, for which an initial 1st Class and Outdoor Consumption License Application had been submitted. He noted that the location was licensed previously; this is where Sage Restaurant was located.

The representative present confirmed that all required training had been completed, and no changes in licensing or use from the previous year were noted.

**MOTION:** *Mr. Curtis made a motion to approve the four Liquor License applications as outlined. The motion was seconded by Mr. Messer. All voted in favor.*

**4. Mad Marathon Festival Application.**

An email had been received from Dori Ingalls, explaining that the event logistics will generally be the same as the previous year.

**MOTION:** *Mr. Messer made a motion to approve the Mad Marathon Festival Application as presented. The motion was seconded by Mr. Shupe. All voted in favor.*

**5. Valley Players re: Sidewalk.**

Doug Bergstein provided an explanation of the configuration of the sidewalk drain in relation to the low point along the sidewalk directly in front of the Oddfellows Hall, noting that he had brought attention to this during sidewalk construction but that the grooving that was put in place at that point is not directing the water to the drain, as there continues to be a height difference. Ms. Sullivan noted that she had looked at the site, and the drain also appears to be clogged to some degree. She indicated that she will speak with Charlie Goodman, Road Commissioner, regarding the issue.

**6. Appoint Jennifer Peterson as Treasurer.**

**MOTION:** *Mr. Curtis made a motion to appoint Jennifer Peterson as Town Treasurer. The motion was seconded by Ms. Ursprung. All voted in favor.*

**7. Town Treasurer Hiring update.**

Mr. Shupe reported that VLCT has confirmed that they do not provide assistance with the recruitment of Treasurers. The currently active and previous postings were discussed, and it was agreed that the two applications received previously will be reviewed before recruitment postings are updated/reactivated.

**7A. Consider approval of Liquor License amendment for Lawson’s.**Ms. Sullivan explained that Lawson’s intends to expand their outdoor seating/consumption area; the proposal will need DRB approval, and will require an amendment to their current License.

**MOTION:** *Mr. Messer made a motion to approve the Liquor License Amendment for Lawson’s, contingent upon DRB approval of the expanded outdoor space. The motion was seconded by Mr. Shupe. All voted in favor.*

**8. Consent Agenda.**

**APPROVAL:** *The Consent Agenda was approved with no objections or concerns raised.*

* Approve Minutes of 5/13/2024
* Bills Payable and Treasurer’s Warrants
* Liquor License warrants
* Approve Conservation Commission Contracts for Knotweed projects
* Approve Local Emergency Management Plan
* Approve contract with Washington County Sheriffs’ Department for the same number of hours as the previous year

**9. Selectboard Roundtable.**

Mr. Shupe provided some information regarding Hadley Gaylord’s continued use of the property for pasturing and haying, and the associated need for fencing to be put in place. A site visit to the parcel was scheduled for June 24, prior to the Selectboard meeting taking place on that date.

Mr. Messer encouraged Board members to read the full LEMP, and highlighted some important sections and outlined some of the changes incorporated.

Mr. Shupe provided an update on VLCT’s progress in the Town Administrator recruitment process.

**10. Executive Session.**

**MOTION***: A motion to enter Executive Session pursuant 1 V.S.A. § 313 (a) (3) [Personnel] passed unanimously.*

The meeting entered Executive Session at 7:06 pm and returned to open session at 7:38 pm.

**MOTION:** *Mr. Shupe made a motion to approve the compensation agreement with Jennifer Peterson for her work as Town Treasurer in addition to her Town Clerk work, as discussed. The motion was seconded by Ms. Ursprung. All voted in favor.*

**MOTION:** *Mr. Messer made a motion to provide a Resolution that the Selectboard recognizes Anthony Italiano for his 20-plus years of service to MRVT, providing a faithful and dutiful service for the Town. The motion was seconded by Mr. Shupe. All voted in favor.*

**V. Other Business**

**1. Correspondence/reports received** were reviewed.

**VI. Adjourn**  
The meeting adjourned at 7:40 pm.

Respectfully submitted,

Carol Chamberlin, Recording Secretary